

The Legend Of

THE PAPERLESS OFFICE

You've heard the whispers of rumors, the stories of unimaginable beauty of the modern era's greatest ambition: the paperless office. For decades, cubicle champions and administrative argonauts alike have banded together in search of this high rise El Dorado, but, like that fabled city of old, its existence has been relegated to children's books and the ramblings of half-mad hermits. But the seekers' efforts are not in vain! The quest draws daily closer to its fantastic goal!

THE QUEST DRAWS EVER CLOSER: TRENDS IN PAPER CONSUMPTION

24%

DECLINE IN NORTH AMERICAN PAPER CONSUMPTION BETWEEN 2006 AND 2009

**2005:
652 LBS**

**2009:
504 LBS**

1970

“Making paper copies of anything is a primitive use of machines and violates their very spirit”

-Futurist Alvin Toffler



THE LAND THAT COULD BE: A FABLED VISION OF PARADISE

In the land of the paperless workplace:



you can submit a vacation request



receive approval



post your travel dates on an internal calendar



check your electronic to-do list and delegate...



saving you time to head home to get your international driver's permit online



set up automatic international banking



check the status of that insurance claim reimbursement



and download books and magazines to read on the flight

Faster approval and less time in line means less time waiting to get to the beach!

When you return, paperless e-access lets you easily



submit foreign sales tax reimbursement forms and get money back in your currency



pay off those parking tickets you racked up (whoops!)



submit a claim for that lost luggage

And then back to the office, where your coworkers, off having fun on their vacations, have delegated their work to you... electronically. Sigh.



PROCESS:

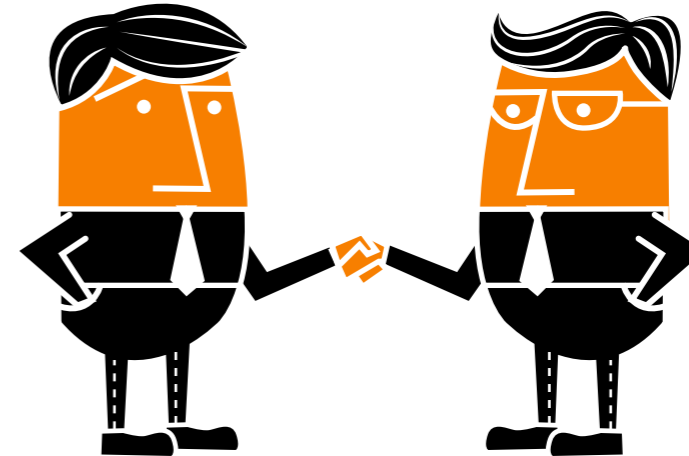
THE BRAINS BEHIND THE PAPERLESS REVOLUTION!



GONE ARE THE DAYS OF MISPLACED BINDERS AND DATA ENTRY ERRORS

Business process management handles information gathering and routing, freeing your time for more important tasks

THE CUSTOMER-FACING PROCESS
e-forms and browser portals replace paper forms



THE PROCESS-DRIVEN PAPERLESS OFFICE

Business process management software automatically transfers just the right e-materials to just the right person who needs them.

No more copies of copies and multiple files filled with things like:



Order forms



Instructions



Account information



Contracts



Billing Information

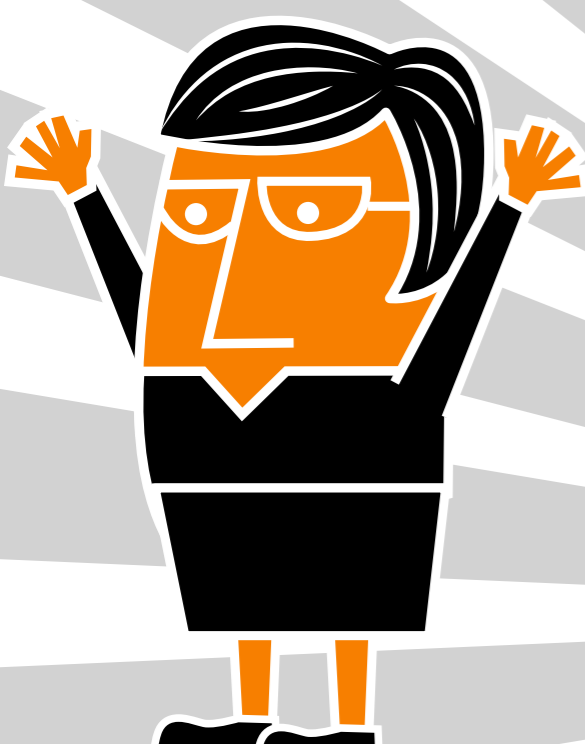


Warranties

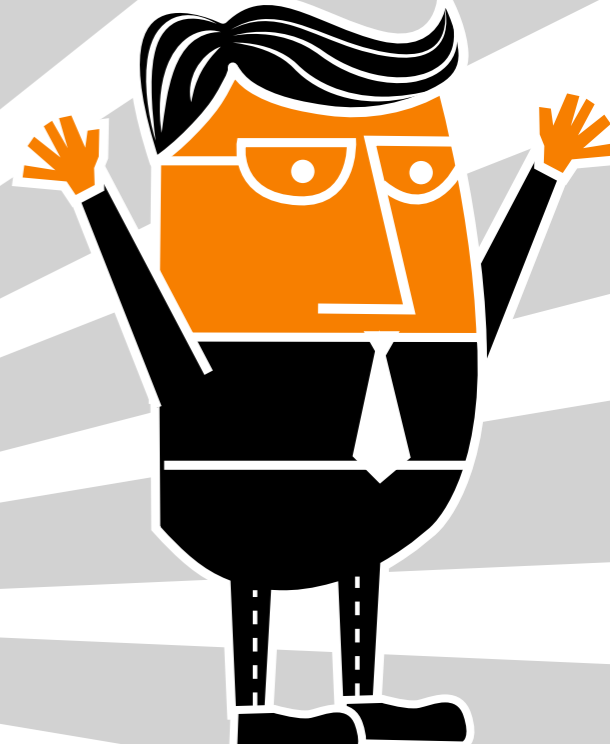
*Yay! Fewer dead trees needed to do what needs doing!
(and less time spending hunting for missing paper)*

NOW RISE UP,

INTREPID OFFICE HERO, CAST OFF THE SHACKLES OF OUT-OF-TONER PHOTOCOPIERS AND REAMS OF RECYCLED MIS-FEEDS, AND SEEK YOUR OWN SHANGRI-LA: THE FUTURE, PAPERLESS, PROCESS-DRIVEN OFFICE IS ALREADY WITHIN YOUR REACH!



INTREPID OFFICE HERO!



INTREPID OFFICE HERO!

WE ♥ BPM
www.bonitasoft.com

SOURCES:

<http://home.howstuffworks.com/how-paperless-home-offices-work.htm>
<http://www.greenbiz.com/sites/default/files/state-of-the-paper-industry-2011-full.pdf>